

**MOUNT CARMEL TOWNSHIP
OCCUPANCY PERMIT APPLICATION
ORDINANCE NO. 2013-2**

LOCATIONS OF PROPERTY _____ PERMIT # _____

OWNER/AGENT _____ PHONE # _____

ADDRESS _____

TYPE OF PERMIT _____ FEE _____

ONE FAMILY DWELLING _____

TWO FAMILY DWELLING _____

SINGLE APARTMENT _____ # OF UNITS _____

MULTI FAMILY _____ # OF ROOMS _____

ROOMING _____ NON-SLEEPING _____

OTHER _____

OWNER OCCUPIED YES _____ NO _____

TOTAL FEE DUE _____

SIGNATURE _____

DATE _____

NAMES OF ALL OCCUPANTS	DATES OF BIRTH	OCCUPATION/SCHOOL	EMPLOYER

DATE OF INSPECTION _____

FOLLOW-UP INSPECTION _____

APPROVED BY _____ DATE _____

MT. CARMEL TOWNSHIP
BOARD OF SUPERVISORS
300 LAUREL STREET
ATLAS, PA 17851

RESIDENTS OF MT CARMEL TOWNSHIP & MT CARMEL SCHOOL DISTRICT

The General Assembly in Pennsylvania has empowered political subdivisions of the Commonwealth at the local level to levy, assess and collect certain types of taxes for general revenue purposes. The authority for levying these non-realty taxes was granted to the local school districts and municipalities in 1965 through the passage of the Local Tax Enabling Act (LTEA), commonly referred to as "Act 511". The rate of tax for Mount Carmel Township and Mount Carmel Area School District is one percent (1%) and is leveled on gross wages and/or net profits from a business or profession.

Keystone Collections is the appointed Earned Income Tax officer for Mount Carmel Township and Mount Carmel Area School District. As the appointed Earned Income tax collector, Keystone Collections is charged with the duty of administering the township's and the school district's taxes. This includes collecting the tax, establishing rules and regulations to fairly enforce such tax and creating accurate tax records and accounts for each taxpayer.

Below is an Earned Income Tax Registration Form. A completed Registration Form fulfills your registration requirements under the Earned Income Tax rules and regulations adopted by Mount Carmel Township and Mount Carmel Area School District. More importantly, you should complete this form regardless of employment status (unemployed, retired, college student, military personnel or homemaker). If you have recently moved, please give your current and former address.

Most resident taxpayers will have this deducted by their employers, although, if you work in a jurisdiction where it is not withheld, or you are self-employed, you will have to pay the tax directly to Keystone Collections. Your completed registration form will be forwarded to Keystone Collections, who will create an accurate tax account reflecting your correct reporting status and send you the necessary tax form.

We appreciate your cooperation in completing this registration form. If you have any questions regarding the Earned Income Tax and/or the form, please contact Keystone Collections at 724-978-0300.

MOUNT CARMEL TOWNSHIP AND MOUNT CARMEL AREA SCHOOL DISTRICT

Your Name _____ Social Security # _____
Spouse's Name _____ Social Security # _____
Address _____
Township _____ State _____ Zip Code _____
Date you moved to above address _____
Did you move here from another Pennsylvania Location? Yes _____ No _____
If yes, please list previous address and resident school district:
Address: _____ SchoolDist: _____
Your Employer _____ Spouse's Employer _____
Working Jurisdiction (ex: twp, borough) _____
Is the Earned Income Tax withheld from your pay? _____ Spouse's? _____
Are you self-employed? _____ Is your Spouse? _____
If you have no earned income please record reason why(ex: retired, homemaker, temporarily unemployed) _____
If your spouse is unemployed please record the reason why _____
Your Signature _____ Date _____